# Related image

# VERIFICATION OF CPD ATTENDANCE AND REFLECTION RECORD

**TECHNOLOGY**

Attended:

Monday 15 March 2021 12-1pm Webinar

**Learning objectives:**

At the conclusion of the webinar, attendees will be able to:

* Explain the different categories of legal technology and lawyer technology
* Identify and prioritise their legal technology needs and requirements
* Plan a digital transformation strategy
* Apply practical tips for Microsoft Office, Outlook, Gmail and Google Workplace

**Reflection on Activity and future learning needs (participant to complete):**

---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------